

SKILLINGTON PARISH COUNCIL

Grantham, Lincolnshire

Chairman: Graham Page **Councillors:** Neville Clark, Mark Fryer, Stephen Gait, Simon Nadin, David Raes, Richard Wrigley.

Parish Clerk: Vicky Page (Mrs), The Old School, Colsterworth Road, Skillington, Lincs. NG33 5HF

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Minutes of Parish Council Meeting held at Skillington Village Hall on Monday, 3rd February 2014

Present: Cllr G. Page (Chairman), Cllrs M. Fryer, S. Gait, S. Nadin, D. Raes and R. Wrigley.

In attendance: Cllr Bob Adams (LCC & SKDC) and Mrs V. Page (Parish Clerk)

1. **Apologies for absence:** Cllr N. Clark.
2. **Notes of the Parish Council Meeting on 6th January 2014:** The Notes of the January Meeting of Council were signed into Minutes by the Chairman.
3. **Councillors' Declarations of Interest:** none were declared.
4. **District and County Councillor's Reports:** Cllr Adams informed the Council: that there would be no increase in the County Council or District Council elements of the Council Tax although he understood the Police to be applying for an increase; Parish Councils will receive 100% of their precept; the proposed changes to library provision will go ahead despite now being subject to a Judicial Review; SKDC is looking to make more savings through another reorganisation: e.g. changing financial arrangements of leisure centres; long term plans for social housing are being considered. The Chairman enquired about an Open Report, received shortly before the meeting, from Richard Wills, Executive Director for Communities, LCC, with regard to Street Lighting Policy. Cllr Adams replied that these changes would go ahead. It was agreed that this change in policy should be added to the agenda for the March meeting of the Parish Council.
5. **Matters arising from the minutes:**
 - 5.1. **13.11/10.1 - 2014/15 Budget:** the third Draft of the Budget for 2014/15 was agreed. Proposed by Cllr Raes, seconded by Cllr Fryer. It was agreed that the quotations from BDG Mowing Contractors for 2014 of £52.00 per cut for the village greens and Cemetery, £36.00 per cut for the Churchyard and £120.00 for Cemetery hedge cutting should be accepted. Proposed by Cllr Fryer, seconded by Cllr Gait.
 - 5.2. **13.12/12.1 - Dog Bins:** The Clerk reported that the dog bins had been received and were awaiting installation. Cllr Fryer will organise a working party. Additional stickers and leaflets to be delivered to every residence have been ordered from SKDC.
 - 5.3. **14.1/7.3 – Appointment of Councillor with special responsibility for Cemetery:** Cllr Wrigley volunteered to take on this role.
6. **Planning applications:**
 - 6.1. S13/2987/HSH/PC1 – **The Stackyard, Park Lane:** erection of car-port and log store – approved conditionally 7.1.14
 - 6.2. S13/3277/TCA/TC2 – **Blacksmiths Cottage**, Buckminster Lane – work on trees in Conservation Area – allowed 8.1.14
 - 6.3. S13/3390/FULL/PWM/PC1 – **Rock House**, 1 Buckminster Lane – Demolition of industrial building; conversion of extension of stone building to form single dwelling; erection of detached garage – not yet determined
 - 6.4. PL/0008/14 – **Colsterworth Landfill Site**, Crabtree Road – Development to regularise the location of three Leachate Holding Tanks – papers circulating Planning Committee.
7. **Cemetery:**
 - 7.1. Ground maintenance: work to be carried out in the Spring.
 - 7.2. Outstanding Invoice for the sale of two plots: payment still awaited.
8. **Payments and Accounts:**

Signed: **Chairman**

Date

- 8.1. **Bank Balances:** Details of the balance in the HSBC Community Account and the Melton Mowbray Building Society (MMBS) Business 100 Day Notice Account were given.
- 8.2. **Internal Audit:** An internal audit has been partially carried out, this will be completed before the next meeting.
- 8.3. **VAT Return:** The Clerk reported that a VAT Claim had been submitted and payment of £249.34 was received 29.1.14
- 8.4. **Invoices for payment:** Cheques were signed by the Chairman and Cllr Fryer

Date of Invoice	Name	Details	Net Amount	VAT	Total Amount
7.1.14	LALC	Local councils Explained (book) (£0.45 VAT)	£52.24	£0.45	£52.69
22.1.14	Glasdon U.K. Ltd	2 off Dog Bins with posts and bin liners	£312.37	£62.47	£374.84
tbc*	Colsterworth & District Parish Council	Community Cleaner: January 2014	£85.67	n/a	£85.67

* Invoice not received prior to the meeting. To be approved at March meeting.

9. Clerk's Report:

- 9.1. List of Actions following January meeting of the Council: was updated.
- 9.2. 13.10/10.1 – Rubbish on Viking Way was reported to SKDC Environmental Health 15.1.14
- 9.3. Report of conversation with Mike Brown of LCC Highways regarding: Sproxton Rd/Back Lane surface water; repair of run-off on corner of Church St near Moot Cross; flooding on Colsterworth Rd outside the landfill site; Crabtree Rd junction; railings over the Cringle on Colsterworth Rd; Colsterworth Rd run off; pothole outside Ragstone, Colsterworth Rd. She has since observed a new pot hole close to the run-off repair in Church St which she will report to Mike Brown.
- 9.4. Advice received from SKDC Electoral Services regarding Casual Vacancies: the vacancies cannot be advertised and the process started until the Councillor in question has actually resigned, which takes immediate effect.
- 9.5. A thank you note received from Michael Claxton was shown to the Councillors
- 9.6. Notice Boards: the Clerk to research new notice boards and report at the March meeting. Cllr Fryer reported that the village notice board is being repaired by Terry Freeman.
- 9.7. 13.7/10.1 - Letter from LCC regarding Changes to Library Provision: confirmation that Mobile Library will continue to visit the Village.
- 9.8. LCC Speed Management Review Survey: Councillors had been contacted prior to the meeting and asked to complete the Survey.
- 9.9. SKDC: Lincolnshire Energy Switching Scheme: information has been posted on the Parish Council Notice Board

10. Other Matters discussed at this meeting:

- 10.1. **Grit Bins:** a request has been received for a new Grit Bin in Sproxton Road. It was agreed that the Clerk would apply to Highways for a bin to be installed at the top of the hill close to the Cemetery.
- 10.2. **Potholes:** The Clerk was informed of a pothole between Lower Farm Yard and the Cringle.
- 10.3. **14.01/10.3 Resignation of Councillors:** Cllrs Gait and Nadin confirmed that they will stand down from the Council at the March meeting.

The next meeting of the Parish Council will take place on Monday 3rd March 2014 at 7.30pm at Skillington Village Hall

Signed: Chairman

Date

The meeting closed at 8.35 pm

Signed: Chairman

Date