

SKILLINGTON PARISH COUNCIL

Grantham, Lincolnshire

Chairman: Graham Page **Councillors:** Neville Clark, Mark Fryer, Stephen Gait, Simon Nadin, David Raes, Richard Wrigley.
Parish Clerk: Vicky Page (Mrs), The Old School, Colsterworth Road, Skillington, Lincs. NG33 5HF
 Telephone: 01476 861296 e-mail: clerk.spc@gmail.com

Minutes of Parish Council Meeting held at Skillington Village Hall on Monday, 3rd March 2014

Present: Cllr G. Page (Chairman), Cllrs N. Clark, M. Fryer, S. Gait, S. Nadin, D. Raes and R. Wrigley.

In attendance: Cllr Bob Adams (LCC & SKDC) (from 8.05pm) and Mrs V. Page (Parish Clerk)

1. **Apologies for absence:** none.
2. **Notes of the Parish Council Meeting on 3rd February 2014:** The Notes of the February Meeting of Council were signed into Minutes by the Chairman.
3. **Councillors' Declarations of Interest:** none were declared.
4. **Matters arising from the minutes:**
 - 4.1. 13.12/12.1 - Dog Bins: it was noted that the new bins had been installed; flyers had been distributed; new stickers had been put on existing waste bins; and the Community Cleaners had been briefed to empty bins, for which there will be an additional charge of £2 per bin per month. Feedback had been received from two residents.
5. **Planning applications:**
 - 5.1. S13/3390/FULL/PWM/PC1 – Rock House, 1 Buckminster Lane: Demolition of industrial building; conversion & extension of stone building to form single dwelling; erection of detached garage – approved conditionally 11.2.14
 - 5.2. PL/0008/14 – Colsterworth Landfill Site, Crabtree Road: Development to regularise the location of three Leachate Holding Tanks – awaiting a decision
 - 5.3. S14/0485/TCA/TC2 – The Beeches, Park Lane: Application to fell and remove branches from Trees in the Conservation Area – papers circulating Planning Committee
6. **Cemetery:**
 - 6.1. Ground maintenance: it was agreed that a maintenance programme would be started in the Spring to include: treatment ants; levelling of anthills; raking of moss; reseeding; pruning of ivy and roses on shed; permanent cover of brick pit with disconnected water supply; staking of trees on verge and planting of the Millennium Yew.
 - 6.2. Sale of Plots: The Clerk reported that payment for two plots sold in October had now been received and an enquiry had been received for an additional two plots.
 - 6.3. An application has been received to erect stone memorial to Alan Meads
 - 6.4. An application has been received to inter the cremated remains of Mrs Freda Louth in the family plot of Thomas & Matilda Meads.
 - 6.5. Cemetery Records: it was agreed that further work was required to correlate the records with an up-dated survey.
7. **Payments and Accounts:**
 - 7.1. **Bank Balances:** Details of the balance in the HSBC Community Account and the Melton Mowbray Building Society (MMBS) Business 100 Day Notice Account were given.
 - 7.2. **Internal Audit:** the Internal Auditor will carry out further checks on financial procedures during the coming month.
 - 7.3. **Approval of Invoice:** Colsterworth & District PC Invoice 255854, £85.67, received after February meeting but paid in February was approved by the Chairman and Cllr Fryer
 - 7.4. **Invoices for payment:** Cheques were signed by the Chairman and Cllr Fryer

<i>Date of</i>	<i>Name</i>	<i>Details</i>	<i>Net Amount</i>	<i>VAT</i>	<i>Total Amount</i>
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Signed: **Chairman**

Date

Invoice					
21.1.1 4	LALC	Annual Subscription & Local Council Review	£143.09	£22.02	£165.11
28.2.1 4	Colsterworth & District Parish Council	Community Cleaner: February 2014 (including emptying of 2 dog bins @ £2/bin/month	£89.67	n/a	£89.67
28.2.1 4	Additions Accountancy Grantham Ltd	Audit 2012/13 & 2013/14 Accounts & Annual Return; Mid Year Audit & Internal Controls	£150.00	n/a	£150.00
3.3.14	Skillington Community Centre	Room Hire April 13 – March 14	£110.00	n/a	£110.00

8. Clerk's Report:

- 8.1. List of Actions following February meeting of the Council: was updated.
- 8.2. Reimbursement of expenses for maintenance of the Closed Churchyard in 2013: £540 applied for on 19.12.13 still not received. Cllr Adams has chased this for the Parish Council and found that the payment was made direct to BDG Mowing. The Parish Council will receive payment within the next few days.
- 8.3. S14.02/10.1: Application for new Grit Bin in Sproxton Rd: LCC have replied and this application will be considered at the end of this winter maintenance period.
- 8.4. Melton Borough Council: Local Plan Community Consultation: was drawn to the Council's notice.

9. Matters to be discussed at this meeting:

- 9.1. **LCC Street Lighting Policy:** an Open Report from Richard Willis was considered. It was agreed that the Council would not apply to have the lighting in the village changed to 'part-night' because of security issues.
- 9.2. **New Parish Council Notice Board:** Cllr Adams reported that he can arrange a grant of up to £500 towards a new Parish Council or joint Parish Council and Village Hall Notice Board. Cllr Fryer will consider the brochures supplied by the Clerk.
- 9.3. **13.5/12.1 Neighbourhood Development Plan:** Further consideration was given to the necessity of drawing up a Neighbourhood Development Plan for Skillington. Cllr Adams explained the advantages of having a NDP if there is a change in the core policy: without an NDP the Parish Council would have no say in how the neighbourhood would move forward; Non-Sustainable Community status may be discontinued. The Chairman will contact the Chairman of Colsterworth PC for information on the preparation of the Colsterworth NDP. It was felt that it would be advantageous to have a ten-year plan for the future of the village. Any plan must have the support of the Community and would involve a referendum. To be discussed again at the April meeting of the Council.
- 9.4. **SKDC Strategic Housing Land Availability Assessment 2014:** was discussed.
- 9.5. **S13.0/11.2 Viking Way Prohibition of Motor Vehicles: Denton to Saltby Airfield:** Cllr Gait reported that this had now come into effect was being policed over the previous weekend.

10. District and County Councillor's Reports:

Cllr Adams informed the Council of proposed changes in the financial arrangements of various SKDC functions.

11. Any matters arising at the discretion of the Chairman:

- 11.1. 14.1/10.2 Drainage on Colsterworth/Gunby Road: it was reported that the road is still flooding outside the landfill site. Cllr Adams will make enquiries with LCC Highways.
- 11.2. 14.1/9.4 Pothole outside No. 5 Stonepit Lane: it was reported that this had still not filled. The Clerk will follow this up with LCC Highways.
- 11.3. **Retirement of Councillors:** Cllrs Gait and Nadin handed their formal resignations to the Chairman. The Chairman accepted their resignations with regret and thanked them both for their many years of service to the Parish Council, adding that they would be greatly missed.
- 11.4. **Actions Following Retirement of Councillors:** The Clerk will start the legal process to advertise the Casual Vacancies which have occurred. It was noted that Cllrs Gait and Nadin will be removed as signatories to the HSBC and Melton Mowbray Building Society Accounts. It was also noted that the Planning Committee would have to be re-formed. It was agreed that any planning applications received in the meantime would be considered by all the remaining Councillors.

Signed: Chairman

Date

The meeting closed at 9.05pm

The ANNUAL PARISH MEETING will take place on Monday, 7th April at 7.00pm (*please note time*) and will be followed immediately by next meeting of the Parish Council both meetings will held at Skillington Village Hall

Signed: Chairman

Date