

SKILLINGTON PARISH COUNCIL

Grantham, Lincolnshire

Chairman: Graham Page Vice-Chairman: Richard Wrigley

Councillors: Neville Clark, Francis Disney, Dave Featherstone, Anita Sheehan (Mrs)

Parish Clerk: Vicky Page (Mrs), The Old School, Colsterworth Road, Skillington, Lincs. NG33 5HF

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Notes of the Parish Council meeting held at Skillington Village Hall on Monday, 6th June 2016 at 8.00pm. These are DRAFT minutes and are subject to ratification at the next meeting of the Council.

Present: Cllr G. Page (Chairman), Cllrs D. Featherstone, A. Sheehan

In attendance: Cllr Bob Adams (LCC & SKDC) and Mrs V. Page (Parish Clerk)

1. **Apologies for absence:** Cllrs N. Clark, F. Disney and R Wrigley (all away) and Cllr A. Webster (SKDC)
2. **Notes of the Parish Council Meeting on 9th May 2016:** were agreed and signed into Minutes by the Chairman.
3. **Councillors' Declarations of Interest:** none
4. **Matters arising from the minutes:**
 - 4.1. 16.5/7 Review of Financial Regulations: an amendment was made to the Financial Regulations, Clause 13 to allow the Clerk to be signatory on the Yorkshire Bank account in order administer the account but not to sign cheques. Proposed by Cllr Sheehan, seconded by Cllr Featherstone and agreed unanimously.
 - 4.2. 16.5/8 Review of terms of reference and appointment of councillors to the Planning Committee: redrafted following last meeting to take account of SKDC's new planning notification procedures. Proposed by Cllr Featherstone, seconded by Cllr Sheehan and agreed unanimously. Cllr Adams informed that Council that hard copies of planning applications were still available on application.
 - 4.3. 13.5/12.1 Neighbourhood Plan including Financial Regulations: Cllr Wrigley, who was not present, had sent the following report: Financial Regulations have been adopted; a draft plan, drawn up by Bob Keith the planning consultant, this has been considered by the committee; replies to a supplementary survey which focused on attitudes to housing development in the village showed a strong commitment to the rural nature and value of quality of life in the village; comments received will be reflected in the plan. Revisions by Mr Keith and Plan Committee members are in progress in preparation for a meeting on 9 July.
 - 4.4. 16.5/20.1 The Cross Swords PH – the application for Asset of Community Value, applied for by CAMRA, has been withdrawn.
 - 4.5. 16.5/22.2 Casual Vacancy due to Resignation of Councillor: the period in which an election can be claimed has expired; Notices now posted asking for volunteers for co-option, closing date 20.6.16.
5. **Planning applications:**
 - 5.1. S16/0711 – Blue Horse Inn: change of use from Public House (A4) to (C3) Dwelling. (PC ref: 16.3/9.1): *an Asset of Community Value has been granted by SKDC. The Planning Application for Change of Use is Pending Consideration by SKDC.*
6. **Cemetery:**
 - 6.1. Maintenance: the grass seed was due to be topped up over the previous weekend; the spoil heap consists almost entirely of grass 'sods', any soil which was lifted was used to fill gaps, the spoil pile will therefore be removed; now the ground is more stable the headstones in this area will be straightened and stabilised.
 - 6.2. Installation of memorial headstones/plaques: a replacement memorial plaque for one plot and a new plaque for another will be erected by G.H. Linnell's during the w/c 6.6.16. Payment will be made before installation.
7. **Payments and Accounts:**
 - 7.1. Change in signatories due to resignation of Councillor: new mandates will be required for Yorkshire Bank, HSBC Community and Melton Mowbray BS Business accounts. It was decided that the appointment of a new signatory should be held over until a new councillor has been co-opted.
 - 7.2. Bank Balances at 31st May 2016:
 - 7.2.1. Yorkshire Bank a/c: £3,738.56 (bank statement awaited) (P.C. Current a/c)
 - 7.2.2. HSBC Community a/c: £4,292.00 (N.P. Grant)
 - 7.2.3. Melton Mowbray Business 100 Day Notice a/c £17,256.63

Signed: Chairman

Date

7.3. Payments received in May:

<i>Date of Invoice</i>	<i>Name</i>	<i>Details</i>	<i>Notes</i>	<i>Total Amount £</i>
15.4.16		Reservation of Cemetery plot	Invoice 200264	40.00
6.5.16	I.M. Bowen	Paddock Rental Feb-May 2016	Rent set 1.12.14 Page 2095 Item 9.4	125.00

7.4. Invoices for payment in June: the cheque was signed by Cllrs Page and Sheehan.

<i>Date of Invoice</i>	<i>Name</i>	<i>Details</i>	<i>Date & Minute No. of Approval</i>	<i>Net Amount £</i>	<i>VAT £</i>	<i>Total Amount £</i>
30.5.16	Colsterworth & District Parish Council	Community Cleaner: May2016 (including emptying of 2 dog bins @ £2.50/bin/2 x month plus 2 new dog bins once)	6.10.14 Page 2091 Item 8.6.	110.46		110.46

8. Clerk's Report:

- 8.1. 15.12/9.3 Dog Bins: Clerk has asked Mark Fryer to move bin in Colsterworth Road to the back of the post and lower it to make emptying easier.
- 8.2. 14.10/10.1 Maintenance of Bus Shelter: anti-graffiti varnish has arrived; awaiting start date from Roy Newnham
- 8.3. 16.5/18.3 External Audit: completed forms with supporting information was sent in good time and confirmation of receipt has been received. Notices advertising the inspection period have been posted on the PC noticeboard.

9. Matters to be discussed at this meeting:

- 9.1. Planning Permission for the erection of Garden Sheds in a Conservation area: a query has been received from a resident; Cllr Adams will follow this up with SKDC Planning
- 9.2. Speeding Tractors with Trailers: a Councillor is to approach one of the local farmers to ask that tractors passing through the village are driven in a considerate manner.

10. District and County Councillor's Reports:

- 10.1. Cllr Adams reported that plans for the new cinema are progressing and SKDC is giving consideration to the overall future design of Grantham.
- 10.2. LCC: a consultation on the question of Devolution for Lincolnshire and the creation of a Combined Authority with a Mayor will be published on 4th July. Everyone should be encouraged to respond on this important issue.

11. Any matters arising at the discretion of the Chairman:

- 11.1. Colsterworth Neighbourhood Plan: now at the consultation stage; the Clerk will circulate the draft plan and add it to the July Agenda.
- 11.2. Quarry Entrance (Planning Application 15/0289/22): it was noted that although a new gate had been installed and a sign erected, there is still no sign of a wheel-wash on the site. Cllr Adams will raise this with Planning again.

The meeting closed at 8.26pm

The next meeting of the Parish Council will take place on Monday, 4th July 2016 at 7.30pm at Skillington Village Hall

Signed: Chairman

Date