

SKILLINGTON PARISH COUNCIL

Grantham, Lincolnshire

Chairman: Graham Page **Vice-Chairman:** Richard Wrigley

Councillors: Neville Clark, Francis Disney, Dave Featherstone, Stuart Millington, Anita Sheehan (Mrs)

Parish Clerk: Vicky Page (Mrs), The Old School, Colsterworth Road, Skillington, Lincs. NG33 5HF

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Minutes of the Parish Council meeting held at Skillington Village Hall on Monday, 4th July 2016 at 7.30pm.

Present: Cllr G. Page (Chairman), Cllrs D. Featherstone, F. Disney and R Wrigley

In attendance: Stuart Millington, Cllr Bob Adams (LCC & SKDC), Cllr Andrea Webster (SKDC), Kerry Walmsley (Asst Conservation Officer SKDC), Guy Robinson (Skillington Neighbourhood Plan Committee) and Mrs V. Page (Parish Clerk)

1. **Apologies for absence:** Cllrs N. Clark (holiday), A. Sheehan (family commitment)
2. **Notes of the Parish Council Meeting on 6th June 2016:** were agreed and signed into Minutes by the Chairman.
3. **Councillors' Declarations of Interest:** none

THE AGENDA ITEMS WERE TAKEN OUT OF ORDER

Stuart Millington left the room

Item 4.2: 16.5/22.1 Casual Vacancy due to Resignation of Councillor: Stuart Millington had volunteered to fill the Casual Vacancy caused by the resignation of David Raes. His co-option was proposed by Cllr Disney, seconded by Cllr Featherstone and agreed unanimously. **Mr Millington returned to the room** signed his Declaration of Acceptance of Office and was thanked and congratulated on his appointment as a Councillor.

Item 9.5: Skillington Conservation Area 2016 Review: Kerry Walmsley addressed the Council. SKDC are reviewing existing Conservation Areas Although Skillington was only designated in 1990 the appraisal was brought forward to support the preparation of the Neighbourhood Plan. She then outlined the aims of the review and the findings as laid out in the Draft which is currently out for Consultation. It was noted that no changes to the boundary are proposed; the character of the area is still intact although threatened by the erosion of features with replacement PVC windows, etc.; concern has been raised about St James's Church which is on the At Risk Register; permission is required for work on trees within the Conservation Area; designation leads to controls over demolition of any building and any new development should be of a suitable character. Awareness of the Conservation Area and its implications should be raised. Mrs Walmsley answered questions from councillors. The Chairman thanked Mrs Walmsley for her extensive work on this review.

1. Matters arising from the minutes:

- 1.1. 13.5/12.1 Neighbourhood Plan: Cllr Wrigley reported that good progress had been made. A draft plan had been produced by Bob Keith, the consultant, to be reviewed by the Committee. The Conservation Area Appraisal had been very helpful. The draft should be ready to go out for consultation in September/October. The Committee had approved R.J. Keith's invoice for payment.
- 1.2. See above
- 1.3. 14.10/10.1 Maintenance of Bus Shelter, Village Notice Board and Bench – the painting of the Bus Shelter has been completed; Roy Newnham will be asked to paint the Village Noticeboard; the Clerk will arrange for the repair of the bench.
- 1.4. 16.6/9.1 Planning Permission for the erection of Garden Sheds in a Conservation area – the Clerk informed the Council of the restrictions in installing sheds, etc.
- 1.5. 16.6/9.2 Speeding Tractors passing through the village – Cllr Disney to discuss speeding and careless driving of tractors through the village with the those responsible for the drivers.
- 1.6. 16.6/11.1 Colsterworth Neighbourhood Plan – Skillington PC has been consulted on the draft plan as a stake-holder being a neighbouring parish. It was agreed that this should be acknowledged with a response of 'no comments raised'

2. Planning applications:

- 2.1. S16/0711 – Blue Horse Inn: change of use from Public House (A4) to (C3) Dwelling. (PC ref: 16.3/9.1): an Asset of Community Value has been granted by SKDC. *The Planning Application for Change of Use refused 30.6.16.*
- 2.2. S15/0289/22 – Application of Vary Conditions 9, 11 & 13 of Permission granted on 8.6.06 to allow direct access onto Crabtree Road rather than via Skillington Road: *reply received from Enforcement Officer, wheel-wash etc has now been installed and is in use; case closed.*

3. Cemetery:

- 3.1. Maintenance: concern has been expressed about maintenance work. The Chairman and Clerk have subsequently met with the contractor at the Cemetery; the grass is now coming through well but the ground is very uneven and there is a fair amount of weed. A heavy roller is to be brought in and it was agreed that the spoil heap would be removed and the headstones straightened. Cllr Disney to inspect with a view to keeping the spoil heap, allowing it to rot down for use as in-filling.

1. Payments and Accounts:

- 3.2. Bank Balances at 30th June 2016:
 - 1.1.1. Yorkshire Bank a/c: £8,020.10 (P.C. Current a/c)
 - 1.1.2. HSBC Community a/c: £0 (bank statement awaited)
 - 1.1.3. Melton Mowbray Business 100 Day Notice a/c £17,256.63
- 3.3. Accounts to 30th June 2016: Q1 2016/17 were presented prior to internal audit
- 3.4. Transfer of all funds from HSBC account to Yorkshire Bank account: *cheque to transfer all funds from HSBC to Yorkshire Bank account signed by Chairman and Vice-Chairman between meetings after e-mail approval by councillors.*
- 3.5. Transfer of funds from MMBS account to Yorkshire Bank: *the authority was signed for the transfer of £1,500 due on 17.8.16. A further 100 day notice was given for a transfer of £2,000.*
- 3.6. Payments received in June:

Date of Invoice	Name	Details	Notes	Total Amount £

Signed: Chairman

Date

29.2.16	G.H. Linnell	Installation of memorial in Cemetery	Invoice 200263 (2015/16 accounts)	80.00
6.6.16	G.H. Linnell	Replacement of existing memorial in Cemetery	Invoice 200425	45.00

3.7. Invoices for payment in June: cheques were signed by the Chairman and Vice-Chairman. N.B. as no other signatories to the Yorkshire Bank account were present it was unanimously agreed that, on this occasion, Cllr Page could sign the cheque to Mrs Page, the Parish Clerk.

Date of Invoice	Name	Details	Date & Minute No. of Approval	Net Amount £	VAT £	Total Amount £
4.6.16	BDG Mowing	Mowing 4/5, 18/5 and 1/6: Village - £156.00; Churchyard - £108.00. Also 10.5 LCC grass cut area £80.00	4.1.16 Page 2120 Item 4.4	344.00		344.00
7.6.16	LALC	Burials Seminar (Clerk) 14.4.16 - lunch		8.00		8.00
18.6.16	Roy Newnham	Painting Bus Shelter	4.4.16 Page 2128 Item 8.6	460.54	1.11	461.65
30.6.16	Mrs V. Page	Salary 1.4.16 – 30.6.16 and expenses including paint for Bus Shelter	2.5.15 Page 2098 Item 4.5 & 4.4.16 Page 2128 Item 8.6	800.75	29.55	830.30
tbc	Colsterworth & District Parish Council	Community Cleaner: June 2016 (including emptying of 4 dog bins @ £2.50/bin/2 x month	6.10.14 Page 2091 Item 8.6.	115.46		115.46
8.6.16	Robert Keith	Professional services to support preparation of Neighbourhood Plan (funded by Grant)	Approved by NP Steering Group 29.6.16	2,546.00		2,546.00

1. Clerk's Report:

- 1.1. 15.12/9.3 Dog Bins: the Bin in Colsterworth Rd has been moved to back of post.
- 1.2. 14.10/11.1 Viking Way - Japanese Knotweed: a report received that JKW is back near the Water Tower, information passed on to LCC Tree Officer
- 1.3. Viking Way/Buckminster Lane - Fly tipping: reports received of dumped car towards Sproxtan Road end, also dumped carpet near village in Buckminster Lane; both reported to SKDC and followed up.

2. Matters to be discussed at this meeting:

- 1.4. 16.3/9.2 LCC Grass Cutting from April 2017: notification received that LCC will end funding of amenity grass cutting from 31.3.17; the PC is currently organising this mowing within the Village at a cost of £80/cut, 7 cuts pa. The Parish Council will consider continuing after April 2017 at the time of next budget preparation.
- 1.5. CPRE: it was agreed that the Council would renew its membership
- 1.6. Skillington Village Hall: Refuse Collection: SKDC to charge VH for waste collection at £182 pa for black bin and £160 for recycling bin, both fortnightly collections, plus purchase of new bins. Community Cleaners currently use VH bins for waste collected in village including contents of dog bins. SKDC has informed the Clerk that Community Cleaners waste can be left in bags outside premises and collected with domestic waste free of charge.
- 1.7. Skillington Village Hall: the application for a full licence has been withdrawn.
- 1.8. See above
- 1.9. Devolution Consultation: the Greater Lincolnshire consultation closes on 8th August. Cllr Adams briefed the Council on the implications of the proposals which would create a fourth tier of government and for which SKDC has no real enthusiasm. He urged all residents to express their opinion by completing the on-line questionnaire. It was agreed that the Chairman would respond on behalf of the Council expressing strong disagreement to all the questions and commenting that the Parish Council does not support the concept of a locally elected mayor or a Great Lincolnshire Combined Authority.

3. District and County Councillor's Reports – nothing further was reported

4. Any matters arising at the discretion of the Chairman:

- 1.10. Resurfacing of Colsterworth Rd: it was noted that the surface dressing of Colsterworth Road had stopped short of the potholes outside the Cross Swords; from previous conversations with LCC Highways the Clerk reported that this was because the potholes needed proper filling before they could be surface dressed.

The meeting closed at 9.30pm The next meeting of the Parish Council will take place on Monday, 5th September 2016 at 7.30pm at Skillington Village Hall

Signed: Chairman

Date