

# SKILLINGTON PARISH COUNCIL

## Grantham, Lincolnshire

**Chairman:** Graham Page **Vice-Chairman:** Richard Wrigley

**Councillors:** Neville Clark, Francis Disney, Stuart Millington, Anita Sheehan.

**Parish Clerk:** Vicky Page (Mrs), The Old School, Colsterworth Road, Skillington, Lincs. NG33 5HF

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**Notes of the meeting of the Parish Council held at Skillington Village Hall on Monday, 7<sup>th</sup> November 2016 at 7.30pm.**

**Please Note: These Notes are draft FORM OF THE Minutes and are subject to ratification at the next meeting of the Council.**

**Present:** Cllr G. Page (Chairman), Cllrs F. Disney, S. Millington and A. Sheehan

**In attendance:** Cllr Bob Adams (LCC & SKDC) (from 8.00pm) and Mrs V. Page (Parish Clerk)

1. **Apologies for absence:** Cllrs N. Clark (holiday) and R Wrigley (work commitment)
2. **Notes of the Parish Council Meeting on 3<sup>rd</sup> October 2016:** were agreed and signed into Minutes by the Chairman.
3. **Councillors' Declarations of Interest:** none
4. **Matters arising from the minutes:**
  - 4.1. 13.5/12.1 Neighbourhood Plan - the Chairman reported that the Pre-Submission Consultation period was closing that day. Following a reminder being sent, 28 replies had been received to date, 22 from residents. The Steering Group will be meeting on the 19<sup>th</sup> November and the comments will be assessed and incorporated as appropriate. Responses to the comments will be made and any changes made to the proposed plan will be reported. The first phase of funding has finished and an unused balance of £635.90 of the £4,292 Grant will be refunded. The Phase 2 Grant of £5343 has been applied for to cover consultancy and the preparation of the statutory appendices before the submission to SKDC.
  - 4.2. 16.10/11.4 Casual Vacancy on Parish Council: no election having been called, notices for volunteers have been posted, the closing date being 14<sup>th</sup> November 2016. The Chairman stressed the need to find a volunteer.
  - 4.3. 16.10/11.2 Hedge on corner of Grantham Road: the Chairman has been promised that this will be cut back.
  - 4.4. 16.10/11.3 Change in accounting method for Telephone Kiosk funds: a resolution to absorb the balance of Telephone Kiosk funds into the general accounts was proposed by Cllr Disney, seconded by Cllr Sheehan and agreed unanimously.
5. **Planning applications:**
  - 5.1. S16/1464 – Proposed storage lagoon for liquid organic waste at Crabtree Road: *permission granted 5.10.16 subject to conditions.*
  - 5.2. LCC Screening Opinion Consultation – Scoping Opinion under regulation 13 of the Town & Country Planning (Environmental Impact assessment) Regulations 2011 with respect to a proposed application for initial review of land in the Parishes of Colsterworth & Skillington references EIA14/16 and EIA 15/16 - *no reply received from LCC.*
6. **Cemetery:**
  - 6.1. Maintenance: the Clerk is to meet with a contractor to discuss the next phase of the maintenance work.
  - 6.2. An application has been received to change the wording on a previously agreed new memorial: permission granted
  - 6.3. A query on a historic purchase of a double plot has been raised and resolved after reference to Parish Council and Robert Holland archive records.
7. **Payments and Accounts:**
  - 7.1. Bank Balances at 31<sup>st</sup> October 2016:
    - 7.1.1. *Yorkshire Bank a/c: £4,553.77 (uncleared cheque £130.00)*
    - 7.1.2. *HSBC Community a/c: £0*
    - 7.1.3. *Melton Mowbray Business 100 Day Notice a/c £13,756.63*
  - 7.2. Q2 Internal Audit: *previously circulated*
  - 7.3. VAT: *reclaim made for period 1.11.15 to 30.9.16. Payment awaited*
  - 7.4. Payments received in October: *none*
  - 7.5. Invoices for payment November: *cheques signed by the Chairman and Cllr Millington*

Signed: ..... Chairman

Date .....

<i>Date of Invoice</i>	<i>Name</i>	<i>Details</i>	<i>Date &amp; Minute No. of Approval</i>	<i>Net Amount £</i>	<i>VAT £</i>	<i>Total Amount £</i>
14.10.16	BDG Mowing	Mowing 7/9, 26/9 and 10/10: Village - £156.00; Churchyard - £108.00. Also 14/9 and 13/10 LCC grass cut area £160.00	4.1.16 Page 2120 Item 4.4	424.00		424.00
18.10.16	Paul Parris	Renewal of Skillington Life domain and hosting (two years)	3.12.12 Page 20145 Item 5.2	59.95	11.99	71.94
26.10.16	Groundwork UK	Re-imburement of remaining balance of Phase 1 Neighbourhood Plan Grant	Agreed by Steering Committee 27.10.16	635.90		635.90
30.10.16	Colsterworth & District Parish Council	Community Cleaner: October 2016 (including emptying of 4 dog bins @ £2.50/bin/2 x month)	6.10.14 Page 2091 Item 8.6.	115.46		115.46

## 8. Clerk's Report:

- 8.1. 16.9/9.1 Change of signatories to Yorkshire Bank and MMBS accounts: confirmation of change received from Yorkshire Bank. MMSBS requires additional signatures from Cllrs Clark and Sheehan. Cllr Millington has presented identification at the branches.
- 8.2. 16.10/9.1 The Paddock Grazing Licence: a new Licence prepared as agreed at the October meeting. This has been sent to the Licensee for signature and return
- 8.3. 16.10/9.2 Relocation of Dog Waste Bin: will be carried out shortly
- 8.4. Grass Cutting 2017: requests for quotations sent to BDG Mowing and Rick Webster
- 8.5. Crabtree Road Quarry – mud on road: following the receipt of several complaints, the Chairman spoke with CESL; the Clerk rang LCC who sent out an inspector, but no feed-back has been received; the Chairman and Clerk also mentioned the state of the verges to LCC Highways at meeting on 28.10.16.

### Cllr Adams joined the meeting

- 8.6. Highways Issues: Chairman and Clerk have met with a representative of LCC Highways and discussed various matters: the surface water drain behind Bus Shelter (complaint previously received from local resident); road drainage in Colsterworth Road in both directions towards Cringle Brook; the road surface in Colsterworth Road outside Cross Swords; also a pothole in Church Road outside Stonecroft. Highways are raising an order for work to alleviate water running from Sproxtun Road into Back Lane.
- 8.7. Fly Tipping in Crabtree Road: Clerk attempted to report this on Friday 4.11.16 but the SKDC website was down; Cllr Adams to follow this up.
- 8.8. Skillington Life website - archiving of Parish Council records: the Clerk has been assisting Paul Parris on setting up an archive section on the website to contain past Minutes, Agendas etc. for the period since the inauguration of the website.

## 9. Matters to be discussed at this meeting:

- 9.1. Proposal to extend Council Tax referendum principles to parish councils: a resolution was proposed by Cllr Disney, seconded by Cllr Sheehan that a letter should be sent to Nic Boles, MP, expressing concern at the proposal by the government to extend council tax referendum principles to parish councils.
- 9.2. Transparency Funding: possible application for funding to comply with recently introduced transparency legislation was discussed but it was agreed that this was not required at the present time. The Council is complying with the new legislation.

## 10. District and County Councillor's Reports: Cllr Adams briefed the Council on SKDC's response to Devolution and other current issues including the next phase of the Southern By-pass.

## 11. Any matters arising at the discretion of the Chairman: none raised

The meeting closed at 8.36pm

The next meeting of the Parish Council will take place on Monday, 5<sup>th</sup> December 2016 at 7.30pm at Skillington Village Hall

Signed: ..... Chairman

Date .....