

SKILLINGTON PARISH COUNCIL

Grantham, Lincolnshire

Chairman: Graham Page **Vice-Chairman:** Richard Wrigley

Councillors: Neville Clark, Francis Disney, Stuart Millington, Anita Sheehan.

Parish Clerk: Vicky Page (Mrs), The Old School, Colsterworth Road, Skillington, Lincs. NG33 5HF

Telephone: 01476 330281 e-mail: clerk.spc@gmail.com

The Annual General Meeting of the Parish Council will be held at Skillington Village Hall on WEDNESDAY, 3rd May 2017 at 7.30pm. The meeting will begin with a ten-minute OPEN FORUM which all residents are invited to attend and to ask questions, or to make short statements to the Parish Council.

AGENDA

1. Apologies for absence
2. Election of:
 - 2.1. Chairman
 - 2.2. Vice-Chairman
3. Notes of the Annual Parish Meeting and meeting of the Parish Council on 3rd April 2017
4. Councillors' Declarations of Interest
5. Consideration of Volunteer for Co-option onto the Council
6. Review of:
 - 6.1. Standing Orders
 - 6.2. Financial Regulations
 - 6.3. Appointment of Internal Auditor
 - 6.4. Terms of reference and appointment of councillors to the Planning Committee
 - 6.5. Register of Fixed Assets
 - 6.6. Risk Management
 - 6.7. Accounts held with Yorkshire Bank, HSBC and MMBS and the signatories to these accounts
 - 6.8. Subscriptions to other bodies
7. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of the full Council
8. Insurance for the year to 31st May 2018
9. Matters arising from the minutes:
 - 9.1. 13.5/12.1 Neighbourhood Plan
 - 9.2. 16.12/8.7 Retirement of Parish Clerk
 - 9.3. 16.10/11.2 Hedge on corner of Grantham Road
 - 9.4. 17.2/8.3 Paddock Hedge
 - 9.5. 17.3/11.1 Surface water in Sproxton Road/Back Lane and flooding in Fishwell Close garden
10. Planning applications:
 - 10.1.S16/1464 Mr S. Clark – Crabtree Road: storage lagoon for liquid organic waste. *In consultation with Environmental Protection and Environment Agency*
 - 10.2.S17/0205 & 0206 Mr S. Coleman- The Abbey, Park Lane: internal and external alterations to listed building including new and replacement windows and doors, removal and insertion of internal walls, landscaping and patio. *Planning Committee's comments sent to SKDC. Pending consideration by SKDC*
11. Cemetery:
 - 11.1. Maintenance:
 - 11.1.1. Shed roof replacement
 - 11.1.2. Unstable headstones
12. Payments and Accounts:
 - 12.1. Bank Balances at 30th April 2017

- 12.2. Report of Internal Auditor
- 12.3. Presentation and certification of Annual Account to 31st March 2017.
- 12.4. Consideration and approval of Annual Governance Statement for External Auditor. Announcement of period of exercise of Public Rights to be dated 2.6.17 and period to commence on 5.6.17 and ending on 14.7.17
- 12.5. Consideration and approval of Accounting Statements for External Auditor
- 12.6. Payments received in April
- 12.7. Invoices for payment May

13. Clerk's Report:

- 13.1. LCC Highways: grass cutting 2017

14. Matters to be discussed at this meeting:

- 14.1. Increase in minimum wage to £7.50 from 1.4.17

15. District and County Councillor's Reports

16. Any matters arising at the discretion of the Chairman.

The next meeting of the Parish Council will take place at 7.30pm on Monday 5th June 2017 at Skillington Village Hall